

**SECRETARY'S CERTIFICATE (sample copy)**

I, (Name), as the Corporate Secretary of (Name of the Corporation), a corporation duly incorporated under the laws of the Philippines, with address at \_\_\_\_\_ after having duly sworn in accordance with law, hereby certify that in a Special Meeting of the Board of Directors dated \_\_\_\_\_ after a motion duly made and seconded, the Board has unanimously approved.

“Resolved, as it is hereby resolved that the corporation shall open and maintain an account with FIRST METRO SECURITIES BROKERAGE CORPORATION located at the 18<sup>th</sup> Floor PSBank Center, Paseo de Roxas corner Sedeño Street, Makati City.”

“Resolved further that \_\_\_\_\_ is / are authorized as he/she (*please indicate signing rule is signing singly or jointly*) is authorized to execute trade, to transact and to sign for and in behalf of the said corporation the pertinent papers or documents regarding the said transaction.”

Specimen Signature (s):

(Name) \_\_\_\_\_

IN WITNESS WHEREOF, I hereunto affix my signature this \_\_\_\_\_ day of \_\_\_\_\_ 2012 at \_\_\_\_\_ City.

(Printed Name over Signature)  
Corporate Secretary

SUBSCRIBED AND SWORN to before me this (day) of (month) 2012 at \_\_\_\_\_ affiant exhibiting to me her Community Tax Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_, \_\_\_\_\_ (date).

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Book No. \_\_\_\_\_

Series of \_\_\_\_\_

( should be notarized )